

EFFICIENT AND EFFECTIVE REGIONAL LEADERSHIP

Annual Report
2003 – 2004



Central Savannah River Area
Regional Development Center

Burke	Columbia	Glascok	Hancock	Jefferson	Jenkins	Lincoln
McDuffie	Richmond	Taliaferro	Warren	Washington	Wilkes	

STAFF LISTING

Last Name	First Name	Department	Position	Extension
Andrews	Kim	Administration	Accounting Specialist	113
Arnold	Becky	Administration	Contract Manager	114
Cope	Lori Wren	LDC	Loan Officer	108
Crosson	Anthony	Administration	Executive Director	107
Cummings	Jeanette	AAA	Director of AAA	117
Ervin	Brenda	Administration	Network Administrator	124
Floyd	Anne	LGS	Director of Local Government Services	121
Gray	Kimberly	Planning	Planning Director	122
Griffin	Randy	LDC	President Local Development Corp.	110
Grijalva	Linda	LGS	Development Specialist	119
Hampton	Les	Planning	GIS Specialist	127
Harris	Jackie	AAA	Contract Manager	123
Johnson	Barbara	AAA	Administrative Secretary	138
Johnson	Shelly	AAA	Information & Screening Specialist	134
Jopling	Georgia	AAA	Caregiver Specialist	147
Linen	Robin	AAA	Disability Resource Specialist	128
Masters	Diane	LDC	Loan Officer	115
McNair	LaTonya	AAA	Quality Assurance Manager	135
Meeks	Jeanne	AAA	Information & Screening Specialist	143
Pappis	Costa	Planning	Senior Planner	129
Ramey	Patricia	AAA	Gateway Administrator	145
Reinert	Roberta	AAA	Nutrition Services Specialist	150
Richardson	Carolyn	AAA	GeorgiaCares Administrative Secretary	153
Shealy	L. Mack	Administration	Chief Financial Officer	118
Shellhorse	David	LGS	Development Specialist	120
Sheppard	Elizabeth	Administration	Administrative Secretary	105
Smith	Emma Lee	AAA	Administrative Secretary	150
Spivey	Lauren	AAA	Elder Rights Coordinator	131
Trosper	Karla	Administration	Human Resources Director	116
Tucker	Leteta	AAA	Information & Screening Specialist	141
Tutt-Cherry	Joyce	AAA	Community Resource Specialist	139
Van De Weghe	Dave	Planning	Regional Planner	130
Walker	Lee Alice	AAA	ESP Resource Specialist	136
White	Wallace	AAA	GeorgiaCares Coordinator	111
Wright	Tasha	AAA	Data Management Specialist	144

RDC MAIN LINE NUMBER: 706-210-2000
LEAVE A MESSAGE: 706-210-2005
AAA TOLL FREE: 1-888-922-4464
GEORGIA CARES: 706-210-2029

RDC FAX NUMBER: 706-210-2006
AAA MAIN LINE: 706-210-2018
AAA FAX: 706-210-2024
GEORGIA CARES TOLL FREE: 1-800-669-8387

Please visit our web site at <http://www.csrardc.org>

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CSRA RDC EXECUTIVE COMMITTEE

2003-2004

Horace Daniel
Washington County
Chair

Dwaine Biggerstaff
City of Lincolnton
Vice-Chair

John Graham
Warren County
Secretary/Treasurer

Ron Cross
Columbia County

Edward Burten
Washington County
Private Sector Representative

Bob Knox
City of Thomson

Bob Young
Augusta-Richmond County
Immediate Past Chair

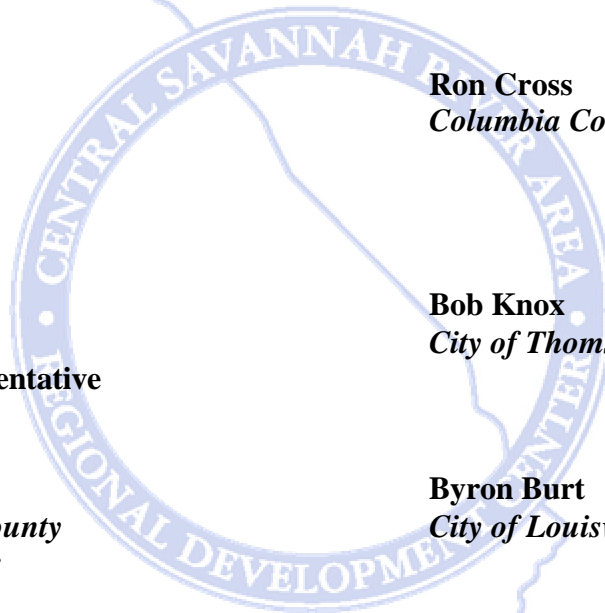
Byron Burt
City of Louisville

Dr. Gardner Hobbs
Jefferson County

Terry Elam
Augusta Technical College
Ex-Officio Member

Andy Crosson
CSRA RDC
Executive Director

Mack Shealy
CSRA RDC
Chief Financial Officer



Executive Director's Annual Report

Fiscal Year Ending June 2004

Fiscal Year 2004 was another productive year at the CSRA Regional Development Center. You will find detailed information about the year's activities in this report. I encourage you to review the material contained in this report to find out how the RDC might better serve your community. Some of the major activities that we engaged in during the year are as follows:

- LGS staff successfully applied for over \$4.9 million in state and federal grant funds on behalf of our member jurisdictions. LGS staff continued to work with local jurisdictions to identify local needs and to match those needs with state and federal resources. LGS staff also worked with the cities of Louisville, Washington, and Bartow to nominate National Register Historic Districts for each jurisdiction.
- One of the biggest challenges undertaken by the Area Agency on Aging staff involved the transition of the Senior Nutrition Program from a long-time vendor to a new one effective July 1, 2004. During much of the latter part of FY2004, AAA staff worked diligently to ensure as smooth a transition as possible in this program despite negative press and a lawsuit filed by the former vendor. The Senior Nutrition Program is one of the largest AAA funded programs, and the new vendor, G.A. Food Service Incorporated, is successfully delivering quality meals to each of the region's senior nutrition sites. Through teamwork, AAA staff efficiently and effectively managed not only this program, but all of the other senior programs as well.
- The RDC's Planning Department completed the Warren County Comprehensive Plan 10-Year Update in FY2004. Additionally, the Planning Department initiated Comprehensive Plan updates for Jefferson, Jenkins, Lincoln, and Taliaferro Counties in FY2004, and also began working on each jurisdiction's Solid Waste Management Plan 10-Year Update.
- Our GIS department successfully implemented the online GIS mapping system for Glascock, Jefferson, Lincoln, McDuffie, Warren, and Taliaferro Counties. As a result, the general public may now access tax data and aerial photography data for each of the counties by visiting the RDC's web site.

This year's Annual Report theme is "*Efficient and Effective Regional Leadership*." As you know, the Central Savannah River Area Regional Development Center exists primarily to ensure that our member jurisdictions have every opportunity to succeed in their regional and local endeavors. The CSRA RDC's staff members are certainly committed to efficient and effective administration of the RDC's programs. Through this commitment, the RDC strives to be an efficient and effective leader in regional projects and activities. Every member of the RDC's staff works diligently day and night to ensure that every project and every program undertaken by this office is successful. During continued economic struggles in the state's economy, the CSRA RDC's staff still managed to bring in \$4.9 million in state and federal grants for our member jurisdictions. Additionally, RDC staff successfully managed various projects in each of our departmental fields.

As always, you can be sure that the CSRA RDC strives to foster regional growth and economic prosperity for each of our member jurisdictions. As this report will demonstrate, the RDC continues to work diligently to give you the ability to take advantage of growth and development opportunities when they present themselves.

Service Delivery

For the past few years, I have pointed out that I have long been an advocate of the simple fact that Regional Development Centers operate on the economic principle of economies of scale. The importance of this simple fact dictates that I remind you again that the RDC staff is capable of providing services in a wide variety of programmatic areas. For example, by utilizing RDC staff, your community continues to have access to:

- Statistical and research personnel with economic development and analytical training,
- Planners who have achieved the American Institute of Certified Planners (AICP) status to better serve you in the areas of local planning, zoning, and land-use development issues,
- Historic preservation planning assistance from employees with extensive educational training and experience in the field,
- Economic development assistance in community marketing and impact analyses,
- Geographic information system (GIS) and global positioning system (GPS) technologies and technical assistance,
- Professional grant writing and grant administration services,
- Comprehensive personnel system developments/updates including job description development, wage and salary analyses, and merit-based pay plan development and implementation.

In addition, CSRA Business Lending (formerly the CSRA Development Companies) is made up of component units of the CSRA Regional Development Center. CSRA Business Lending provides loans to small businesses for a variety of purposes. The programs have grown from financing a handful of loans each year in the 1980s to funding over 157 projects in the last four years. CSRA Business Lending has operating relationships with the Small Business Administration (SBA), the Economic Development Administration (EDA), and the Department of Agriculture (USDA). Through the efforts of CSRA Business Lending's staff, the RDC has helped local businesses create and/or retain 485 jobs during the past two years and over 1,350 jobs in the past five years.

Finally, the Regional Development Center continued in FY2004 to serve as the state-designated Area Agency on Aging for the CSRA. Through the RDC's AAA department, numerous contractors and subgrantees in the region received funding for projects designed to assist the region's elderly population. Additional information about the AAA's accomplishments can be found under the Area Agency on Aging's departmental section in this report.

As this year's Annual Report will show, the CSRA Regional Development Center achieved many goals and objectives during FY 2004. This annual report outlines many of the tasks undertaken and goals achieved by the RDC staff during the fiscal year. I encourage you to review it thoroughly so that you can fully appreciate all of the work that the RDC is capable of doing for your community.

Please do not hesitate to contact me if the Central Savannah River Area Regional Development Center can ever be of any assistance to you or your community.

Sincerely



Andy Crosson
Executive Director

FINANCE AND ADMINISTRATION DEPARTMENT

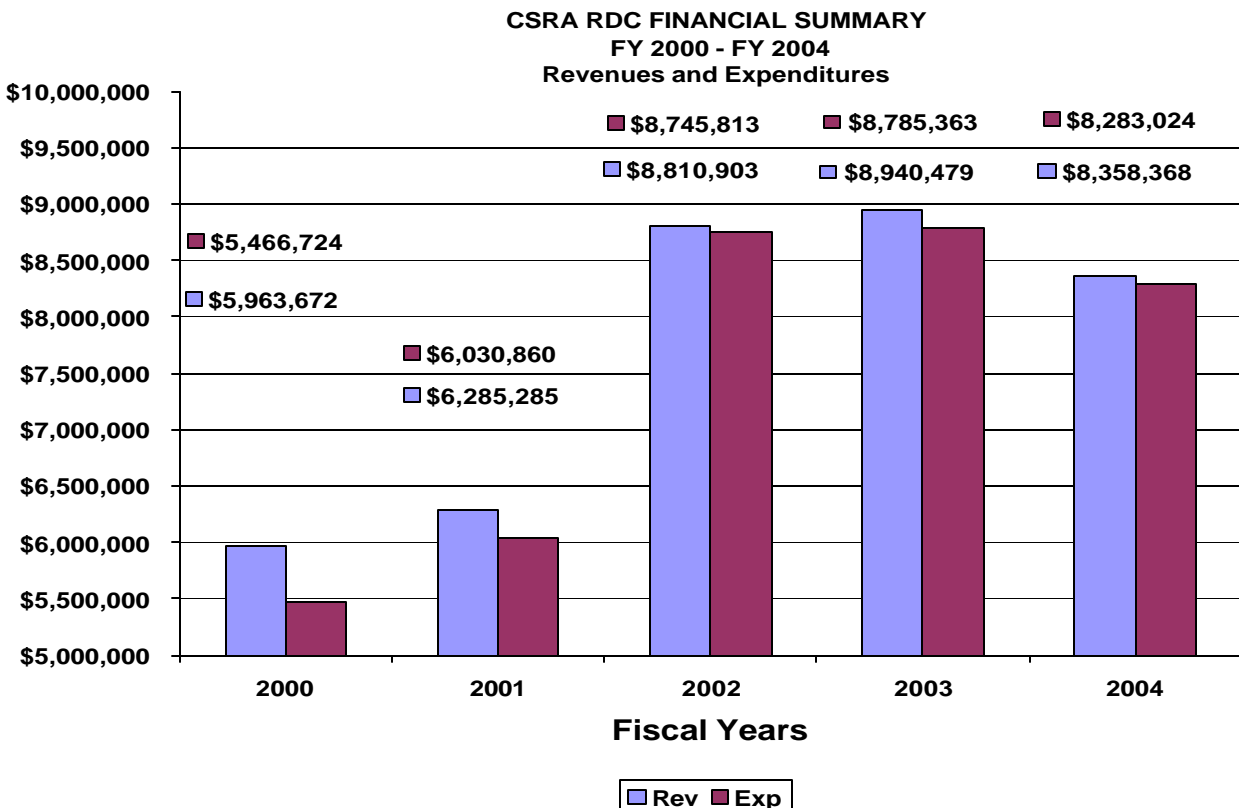
L. Mack Shealy, CPA, CGFM - Chief Financial Officer
Karla Trosper, Personnel/Accounting Coordinator
Kim Andrews, Accounting Technician

The Department of Finance and Administration manages all internal and external financial activities of the CSRA RDC. The Department runs all financial operations required for the day-to-day maintenance of the RDC, such as accounts payable, accounts receivable, payroll, cash management, capital budgeting, financial analysis and reporting, and internal control procedures. In addition, the Department of Finance supports other departments in the RDC by tracking the funding status and expenditure levels of grants received, submitting required reports to grantor agencies, and assuring compliance with federal, state, and local regulations for programs and funding received by the RDC.

For eleven consecutive years, the CSRA RDC's Comprehensive Annual Financial Report has received the Government Financial Officers Association (GFOA) award for Certificate of Achievement for Excellence in Financial Reporting.

The administrative staff of the Department works diligently to ensure that all reports, documents, correspondence, and related materials are transmitted and maintained in a professional, accurate, and efficient manner. Additional services provided by the administrative staff of the Department include: word processing and desktop publishing; physical plant management of the office; updates and distribution of information to the Board of Directors; and organization of Board meetings, retreats, and special functions.

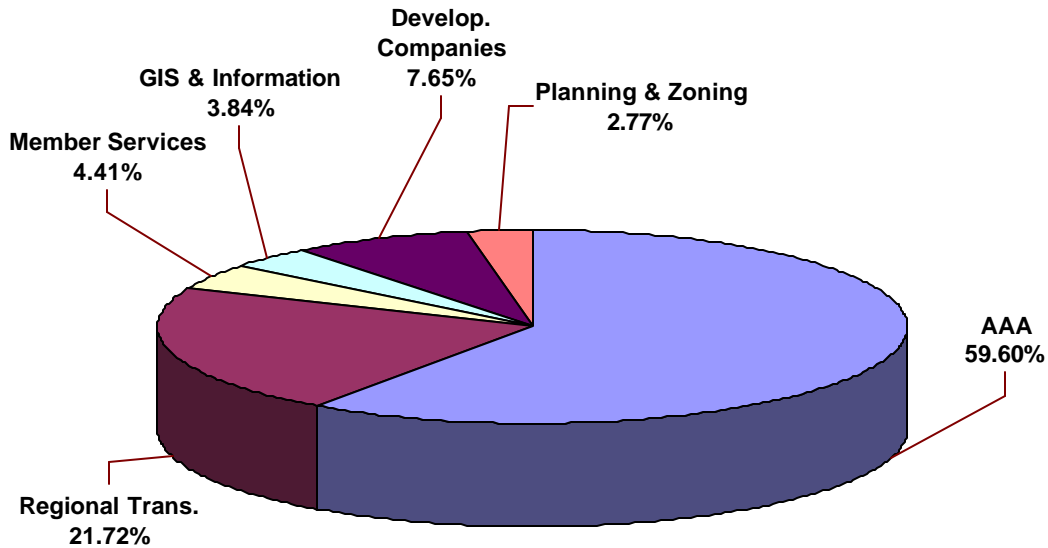
Financial Data for RDC: (includes revenues and expenses of the CSRA Local Development Companies - component units of the CSRA RDC)



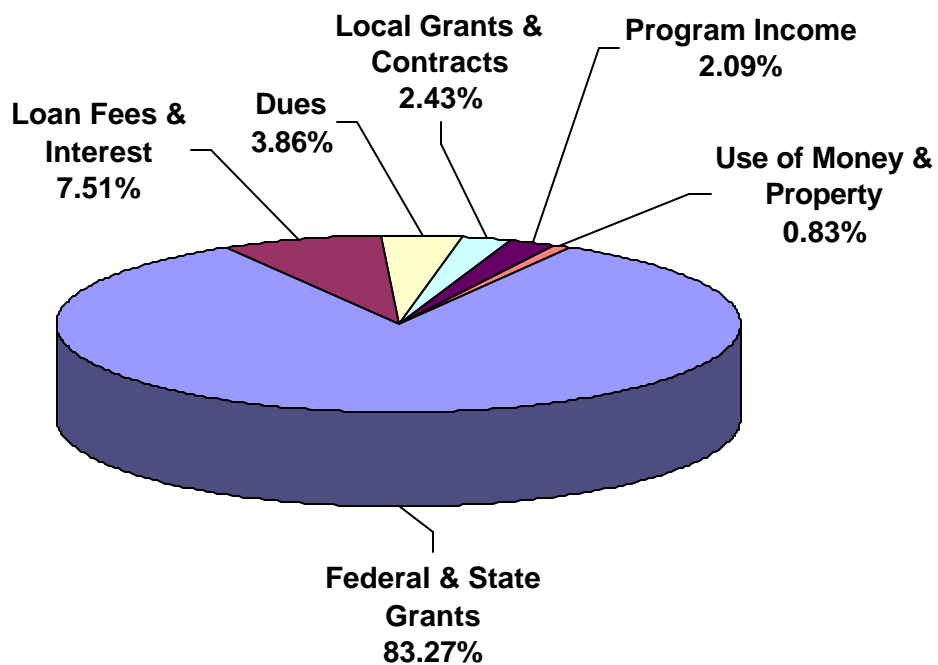
FINANCE AND ADMINISTRATION (Continued)

Financial Data (Continued)

TOTAL EXPENDITURES, FY 2004
\$8,283,024



TOTAL REVENUES, FY 2004
\$8,358,368



(Source: Unaudited 6/30/2004 Financial Statements)

COORDINATED TRANSPORTATION

Becky Arnold, Administrator

The Department of Human Resources (DHR) Coordinated Transportation System operates across divisional lines to provide quality transportation services for DHR consumers in a safe, efficient and effective manner. DHR is comprised of several divisions; among them are the Division of Aging, the Division of Mental Health Developmental Disabilities and Addictive Disorders, the Division of Rehabilitative Services, the Department of Family and Children Services, and the Division of Public Health. The Department of Labors' GoodWorks! Program is also supported under the DHR Coordinated Transportation System.

The CSRA RDC served as the primary contractor with sub-contractual agreements with the area transportation service providers. Through these arrangements, the CSRA RDC was responsible for administering the transportation of consumers for AGING, MHDDAD, DFCS, DOL - GOODWORKS, DPH, and DRS. The RDC's administrative staff solicited potential providers including governmental, private, for-profit, and non-profit operators. The administrative staff continued to prepare and submit proposals and established contractual agreements with subcontractors. Throughout the year, technical support and training was provided to twelve subcontractors to ensure that all reports, documents, and correspondence were transmitted and maintained in an accurate, efficient manner.

During the past fiscal year, the CSRA RDC administrative staff managed contracts totaling \$1,846,741 for Burke, Columbia, Glascock, Jenkins, Lincoln, McDuffie, Richmond, Screven, Taliaferro, Warren, Washington, and Wilkes Counties. The total number of unduplicated consumers served in Region 7 through the DHR Coordinated System for FY 2004 equaled 867 for a total of 219,480 one-way trips. The DHR Coordinated Transportation Contract is comprised of federal, state, and local funding sources.

The following is a summary of last year's expenditure activities:

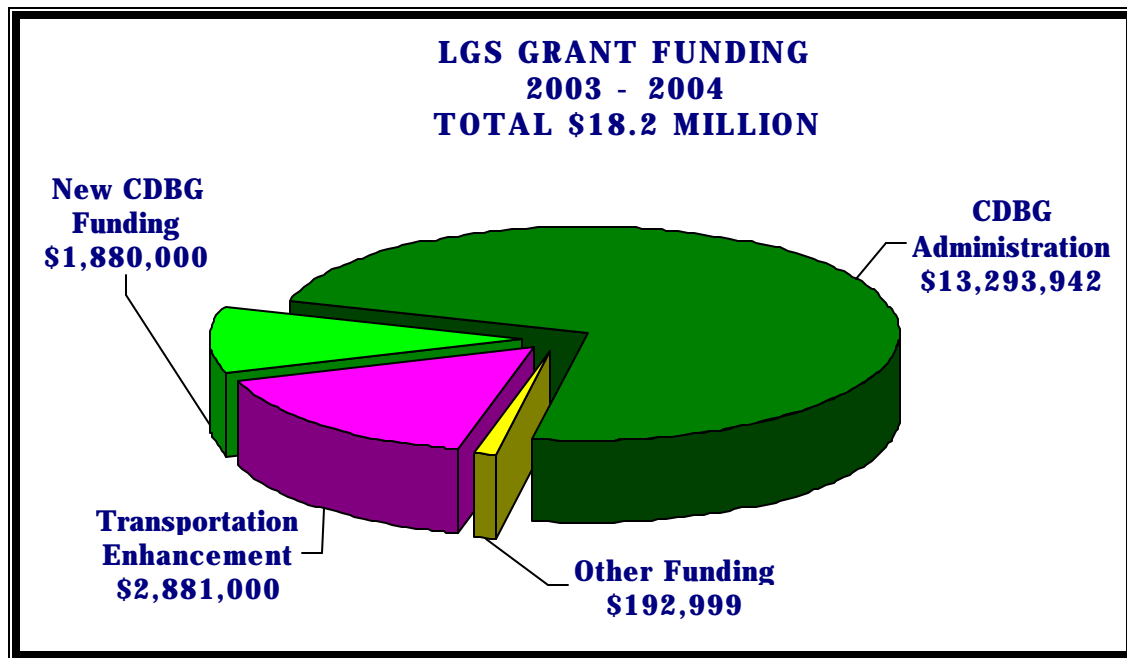
Local Government	Funding Type(s)	Expenditures
Burke County	SSBG, TANF, 5310	\$ 97,148.00
Columbia County	SSBG, TANF, 5310	\$ 149,992.00
Glascock County	TANF	\$ 1,164.00
Jenkins County	TANF	\$ 20,843.00
Lincoln County	SSBG, TANF, 5310	\$ 18,577.00
McDuffie County	SSBG, TANF, 5310	\$ 100,808.00
Richmond County	SSBG, TANF	\$ 886,983.00
Screven County	SSBG, TANF	\$ 232,237.00
Taliaferro County	SSBG, TANF, 5310	\$ 11,242.00
Warren County	SSBG, TANF	\$ 113,737.00
Washington County	SSBG, TANF	\$ 196,372.00
Wilkes County	TANF	\$ 17,638.00

DEPARTMENT OF LOCAL GOVERNMENT SERVICES

Anne S. Floyd, Director
Linda Grijalva, Development Specialist
David Shellhorse, Development Specialist

The Local Government Services Department offers a wide variety of services to local governments, citizens and non-profit agencies of the CSRA, including grant preparation and administration, comprehensive personnel system evaluation, economic development, and historic preservation. During fiscal year 2004, the LGS staff applied for and received over \$4.9 million of state and federal grants for infrastructure, planning, school to work, assistance to firefighters, hazard mitigation planning, and historic preservation projects. In addition, the Local Government Services Department administered over \$13.5 million in grant funds.

Grant Preparation and Administration



Community Development Block Grants

In fiscal year 2004, 14 Community Development Block Grant applications were prepared for CSRA local governments by RDC staff, and 4 were awarded to CSRA RDC local governments totaling \$1.9 million. Local governments will utilize these CDBG funds for the following infrastructure and public facilities projects to benefit low to moderate-income residents.

- City of Hiltonia, Water Improvements, \$500,000
- City of Wadley, Sewer Improvements, \$500,000
- City of Wrens, Sewer Improvements, \$500,000
- City of Keysville, Streets/Drainage Improvements, \$380,000

The Fitzpatrick LLC held the grand opening of the 1898 Fitzpatrick Hotel in June 2004. Previously awarded CDBG Redevelopment grant funds to the City of Washington were utilized as a loan to the Fitzpatrick LLC. The hotel has 17 hotel rooms, three storefronts, a restaurant, a ballroom for receptions, and conference rooms.

In addition to preparing CDBG grant applications, the Local Government Services (LGS) staff administered as many as 29 CDBG and one Redevelopment Fund grants/loans totaling nearly \$13.3 million. During this past fiscal year, the LGS staff administered grants for Adrian, Burke County, Columbia County, Davisboro, Glascock County, Grovetown, Jefferson County, Jenkins County, Keysville, Kite, Lincoln County, McDuffie County, Midville (two), Millen, Sandersville (two), Sardis (two), Sylvania, Taliaferro County, Tennille, Thomson (two), Washington (two), Waynesboro (three), Wrens (two), and Wrightsville.

Also in FY2004, McDuffie County dedicated and opened its CDBG funded Boys and Girls Club with a ribbon-cutting ceremony and Glascock County held a ribbon cutting ceremony for the ground-breaking of its Senior Center.

Immediate Threat and Danger Grants

The LGS staff prepared two Immediate Threat and Danger grants totaling \$61,299:

- City of Louisville, Water System Improvements for Well Casings, \$33,799
- City of Wadley, Water Facilities, \$27,500

Local Development Funds

The LGS staff prepared 4 Local Development Fund (LDF) applications and 2 were awarded to CSRA local governments for a total of \$10,068.00. These projects are typically small projects that would not be completed without these funds. The maximum amount to be received is \$10,000 for a single unit of government:

- \$1,750, City of Louisville, City-wide National Register nomination
- \$8,318, City of Wadley, improvements to City Park

FEMA Hazard Mitigation

McDuffie County contracted with the RDC in the amount of \$17,500 to prepare a federally required Hazard Mitigation Plan. LGS Staff assisted McDuffie County with this plan so that the County will be eligible for post-disaster Hazard Mitigation Grant funds. The planning process involved organizing resources and assessing the risks to the community to develop a sound plan to prevent damage caused by hazards and to lessen the impact and speed of the response and recovery process for both natural and human-caused hazards. The plan will also address the community's critical facilities and what mitigation actions should be put in place to prevent future damage from natural hazards. FEMA approved the final plan.

FEMA, Assistance to Firefighters Grants

The LGS staff prepared six Assistance to Firefighters Grants in the amount of \$714,480 for the following CSRA fire departments:

- City of Avera - \$45,383 – Equipment
- City of Louisville - \$189,000 – Fire Pumper
- City of Stapleton - \$57,422 – Equipment
- Warren County - \$ 192,000 - Fire Pumper
- City of Wrens - \$181,790 – Fire Pumper
- City of Hephzibah - \$48,885 – Equipment

Miscellaneous

The LGS staff successfully achieved a number of other projects/activities in FY2004 including:

- Completed four WorkKeys® job profiles for area businesses to be used for retention, training, and recruitment.
- Assisted the Cities of Mitchell and Edgehill with updating their Town Charters.
- Prepared a grant application, which was subsequently awarded, for the City of Midville from the Governor's Office of Highway Safety for \$5,000, for assistance with fuel costs in association with state, regional and local roadblocks.
- Prepared a grant application, which was subsequently awarded, for the City of Midville for the Local Law Enforcement Block Grant program for \$10,000 to assist with the hiring of an additional P.O.S.T. Certified Police Officer.
- Developed a model Memorandum of Understanding Jefferson County for its budgeting process.
- Developed a Sheriff's Department Pursuit Policy for Jefferson County.
- Completed the updated Disadvantaged Business Enterprise (DBE) Goals for FY 2003-2004 for the Augusta Regional Airport.
- Prepared a pre-application and formal application, which was subsequently awarded in the amount of \$100,000, for Columbia County, Phase II, Reed Creek Wetlands Interpretive Park from DNR, Land and Water Conservation Fund.
- Prepared a Governor's Office of Highway Safety application for a patrol car for Bartow.

Personnel and Compensation Studies

LGS staff developed a personnel policy for the East Central Georgia Consortium and completed personnel studies and pay plans for Warren County in FY2004.

These projects entail gaining insight into each individual's job, revising the job descriptions, assigning values to the job factors of each job, and then pricing each job appropriately for internal and external equity and market value. This process will allow governments and non-profit organizations to remain competitive with other similar organizations in the marketplace by retaining and recruiting better-qualified and highly skilled employees.

TEA-21, Georgia DOT

LGS staff provided grant administration for four Transportation Enhancement projects: the City of Lincolnton, Glascock County, City of Harlem, and City of Wrens. Lincolnton's streetscape was completed with traffic calmers, sidewalks and street lights.

SAFE TE Applications and Grant Awards

Eight of the 12 applications prepared by LGS staff in FY2004 for Transportation Enhancement funds from the U.S. Department of Transportation were awarded totaling nearly \$2.9 million dollars for CSRA local governments. The projects funded are as follows:

- Bartow, \$51,000, Phase II, Old Central Georgia Railroad Stop #11 Depot Restoration
- Louisville, \$500,000, Downtown Gateway Improvements, Streetscape, Crosswalk, and Walking Trail
- Millen, \$500,000, Cotton Avenue Streetscape & Greenspace Preservation
- Warren County, \$190,000, East Warrenton Depot Restoration
- Thomson, \$500,000, Downtown Walkway Revitalization Plan
- Washington, \$140,000, Pedestrian Enhancement
- Columbia County, \$500,000, Augusta Canal Historic Headgates Multi-Use Facilities
- Sandersville, \$500,000, Downtown Streetscape Extension & Kaolin Park Sidewalks

CSRA Enterprise Community

LGS staff worked with the Central Savannah River Area Enterprise Community, Inc., to hire a housing consultant. Staff assisted with the development and submission of a Community Housing Development Organization (CHDO) application to form a non-profit housing corporation. LGS staff also assisted with restructuring a Housing Committee for the EC, Inc. As a result of this effort, the CHDO designation and certificate was given on December 2, 2003 to the Central Savannah River Area Enterprise Community, Inc. LGS staff continued to attend executive committee and regular meetings of the EC and its Housing Committee during the year.

LGS staff also assisted with the development and submittal of a Home Again application. The application was awarded, but the program changed to a Single Family Housing Development grant. The CSRA Enterprise Community, Inc. proposes to build, market, and sell four new houses in Louisville. LGS staff are continuing to assist with the project.

Historic Preservation Grants and Planning

The CSRA RDC Advisory Council for Historic Preservation is represented with an appointed member(s) from each county in the CSRA. Mary Alice Jordan, of Washington County, has served as chair for the past four years. The Advisory Council met to learn about cultural resources in Sylvania (downtown revitalization and Seaborn Goodall House) in February; in Sandersville (Brown House) in March; and, in Waynesboro (Old Jail, Waynesboro UMC and Haven-Munnerlyn UMC) in May.

Three grants awarded totaled \$16,700. Highlights of the historic preservation program include:

- Assisted with the Woodrow Wilson House Steering Committee of Historic Augusta.
- Two of four Georgia Heritage 2004 grant applications prepared were awarded for a total of \$13,500 from the Historic Preservation Division for development projects:
 - \$9,000 award, McDuffie Museum, Inc., for roof replacement for the First National Bank and Thomson Drug Company buildings located in Thomson.
 - \$4,500 award, Warthen Community Club, Inc., for foundation work for the Old Warthen School.
- Provided grant administration assistance for the Knox Theater Feasibility Study and Taliaferro County Courthouse Feasibility Study, both funded with Georgia Heritage 2003 grants.
- Met regularly with the Harlem Historic Preservation Commission (HPC). Prepared a Certified Local Government application for the City of Harlem's HPC. Prepared a Certified Local Government application for which a certificate was presented at a ceremony to the Harlem Mayor by the Historic Preservation Division.
- Prepared a Survey and Planning Grant application which was awarded for \$3,200 to update Harlem's Historic Resources Survey. Continued assistance with development of Harlem's Design Guidelines.
- Continued assistance with the Lincolnton Historic Preservation Commission's development of citywide Design Guidelines.
- Continued work on the West Church Historic District National Register nomination in Sandersville with Glenda Ruth Johnson and Jo Cummings.
- Provided assistance for three National Register historic district nominations for the cities of Louisville, Washington, and Bartow.
- Continued assistance for the Veteran's Administration Uptown historic buildings for Section 106 compliance.
- Worked on the Jefferson County Cultural Resources section of the Jefferson County Comprehensive Plan.

ECONOMIC DEVELOPMENT DIVISION

The Economic Development Division of the Local Government Services Department assists local governments and development organizations with state and federal funding, strategic planning, and project management. Additionally, the Economic Development Division acts as Secretary and Treasurer of both the CSRA Unified Development Council (UDC) and the CSRA Unified Development Authority (UDA).

State and Federal Funding

During the 2003-2004 fiscal year, the Economic Development staff provided project consultation, assistance in application writing, and administration of state and federal funding to local governments. These programs include grants and loans that finance a variety of economic development activities, such as strategic planning, feasibility studies, and public infrastructure improvements to accommodate existing and new businesses.

Local Government	Funding Agency	Funding Type	Amount	Use of Funds
Columbia County	USDA	REDLG*	\$450,000	Building Construction
CSRA Unified Development Authority	One Georgia Authority	Equity Fund~	\$250,000	Regional Park Water/Sewer Feasibility Study
Development Authority of Warren County	One Georgia Authority	Equity Fund~	\$500,000	Equipment Loan
Development Authority of Warren County	One Georgia Authority	Equity Fund~	\$500,000	Infrastructure for industrial park
Jefferson County Development Authority	EDA	Public Works~	\$1,000,000	Building Construction
Lincoln County	One Georgia Authority	Edge Grant*+	\$200,000	Building Rehabilitation
Richmond County	One Georgia Authority	Equity Grant*+	\$310,392	Infrastructure Improvements
Richmond County	One Georgia Authority	Edge Grant*	\$250,000	Building Construction
Warren County	DCA	EIP~	\$500,000	Equipment Loan
TOTAL			\$3,960,392	

Notes: *Applied for funding; +Grant Awarded; ~Previously funded, project still active

CSRA Unified Development Council (UDC)

The UDC is a council of the Chambers of Commerce and other economic development organizations throughout the CSRA. The UDC provides a forum for discussion and the joint pursuit of economic marketing, professional training and enrichment, and other special projects. Following are highlights of the 2002-2003 fiscal year.

- Contributed funds towards the branding study being developed by Georgia Tech for Region 7.

CSRA Unified Development Authority

The UDA is a joint development authority consisting of 13 counties in the CSRA. This authority serves as a vehicle for local governments and authorities to use for economic development related projects.

- Secured registration as a joint development authority by the Department of Community Affairs and Secretary of State.
- Continued to maintain 13 counties as members of the Unified Development Authority during the year.
- Continued to assist with various projects related to the development of the CSRA Regional Industrial Park in Camak, Georgia. The site is an endeavor to establish a multi-county mega-site industrial park. The proposed industrial park will contain over 1,000 acres and is intended to serve very large businesses, generating regional employment and investment impacts.

Other Activities

- Continued support for the Washington-Wilkes incubator project and the technology corridor between Athens and Augusta.
- Continued to work with a steering committee to attract advanced engineering education opportunities in Augusta, GA.
- Supported the Red Carpet Tour and attended related events.
- Attended GEDA meetings and served on a GEDA task force.

PLANNING DEPARTMENT

Kim Gray, Director
Costa Pappis, Senior Planner
Dave Van De Weghe, Regional Planner

The Planning Department offers a wide variety of state-mandated services as well as voluntary or supplemental planning services. Under the Georgia State Planning Act the CSRA Regional Development Center is required to conduct intergovernmental reviews for state-funded projects, mediate if there are conflicts that arise from the intergovernmental review, conduct reviews of development occurring within a regionally important resource, conduct reviews of projects considered to have regional impact, and produce joint public notice reviews with the Corps of Engineers.

For 2003 - 2004 the Planning Department completed the following basic planning functions:

- 25 Intergovernmental Reviews
- 1 Regionally Important Resource review
- 2 Developments of Regional Impact reviews
- 2 Joint Public Notice Reviews

Georgia State Planning Act

Under the Georgia State Planning Act, the CSRA Regional Development Center is required to conduct regional reviews and submit reports of findings and recommendations for all Comprehensive Plan Updates and/or Amendments, all Solid Waste Management Plan Updates and/or Amendments, all Comprehensive Plan Short Term Work Program Updates, all Environmental Protection Ordinances and all Solid Waste Management Plan Short Term Work Program Updates.

For 2003-2004 the Planning Department completed the following reviews:

- 2 Comprehensive Plan Updates
- 2 Solid Waste Management Plan Updates
- 10 Comprehensive Plan STWP Update reviews

The CSRA RDC is required by the Department of Community Affairs to notify governments of all deadlines related to the Georgia Planning Act and the Georgia Solid Waste Management Planning Act. For 2003-2004 the Planning Department sent 64 notices to various local governments regarding their deadlines from Comprehensive Plan Updates, Comprehensive Plan STWP Updates, Solid Waste Management Plan Updates, and Solid Waste Management Plan STWP Updates.

Short Term Work Program Updates

The CSRA RDC is required by the Georgia Department of Community Affairs to load all STWP updates completed during this contract year into the Web-based planning tool, PlanBuilder, which was developed by the Department of Community Affairs. The Planning Staff loaded 14 plans into the PlanBuilder system.

Comprehensive Plan and Solid Waste Plan Updates

The CSRA RDC is available to do Comprehensive Plan and Solid Waste Management Plan 10-Year Updates when requested by the local governments. For 2003-2004, the CSRA RDC Planning staff completed the Comprehensive and Solid Waste Management Plan 10-Year Updates for Warren County, including Warrenton, Camak and Norwood, and began working on each update for Jefferson County, including Louisville, Wrens, Stapleton, Avera, Bartow and Wadley; Lincoln County, including Lincolnton; Taliaferro County, including Crawfordville; and Jenkins County, including Millen. The Warren County and Jefferson County Plans have been completed as of the date of this report.

Zoning Projects

The CSRA RDC is available to do Zoning Ordinance revisions, Zoning implementation, Subdivision Regulations revisions and/or implementation when requested by the local government. For 2003-2004 the RDC began assisting the Cities of Harlem, Waynesboro, and Thomson-McDuffie County with various zoning related revisions.

Other Special Projects

- Assistance with Section 319(h) Grant Application
- Non-Point Source Pollution Public Outreach Program in various public schools and civic organizations.
- Implementation of a multi-county GIS project
- Providing assistance, research, mapping and expert testimony in zoning litigation.
- Facilitated and Participated with the Richmond County Watershed Roundtable and the Richmond County Watershed Assessment/Watershed Management Plan.
- Fort Gordon Quality of Life Studies.
- Fort Gordon Joint Land Use Study.

Transportation Projects

The CSRA RDC Planning Department is under contract with the Georgia Department of Transportation to provide a variety of planning services to the local governments in the region as well as provide GDOT with information from the region to assist with statewide transportation planning. For 2003-2004 the Planning Department worked on the following projects:

- Scenic Byway Applications, Corridor Management Planning and Technical Assistance for Projects in Jenkins, Jefferson, Hancock, Lincoln, and Wilkes Counties
- Scenic Byway Grant Proposal (Hancock County)
- Regional Woodpecker Trail Assistance
- Regional Bicycle & Pedestrian Plans
- Statewide Bicycle Plan Coordination
- Pedestrian Plans for Millen and Sandersville
- Special Projects Coordination
- Early Notification Requests from Georgia DOT
- Historic Property Data Collection along Georgia DOT project corridors (all counties)
- TE Project Development & Technical Assistance
- TE Application Reviews
- Zoning and Land Development Reports
- Farmland Reports

Fort Gordon Joint Land Use Project

The RDC successfully worked with Richmond, Columbia, McDuffie, and Jefferson Counties and the CSRA Alliance for Fort Gordon to secure funding for the completion of a Joint Land Use Study (JLUS) for Fort Gordon. The JLUS project will be a primary focus of the RDC's planning department in FY2005.

Encroachment has long been recognized as a constraint to military training. Military services officials have highlighted growing difficulties in carrying out training at installations due to encroachment issues. The Department of Defense (DoD) has identified eight encroachment of which Fort Gordon officials have identified projected urban growth around the installation as a potential concern. This includes unplanned or "incompatible" commercial or residential development in proximity to installation boundaries.

Because encroachment problems around installations are caused primarily by population growth and urban development, and growth in proximity to installations is increasing at a faster rate than the national average, encroachment at installations nationwide is expected to increase in the future. Furthermore, new weapons systems are expected to increase training range requirements.

The extent of this limitation at Fort Gordon will not be known until a thorough assessment is completed. At installations in other parts of the country, there are claims that it has affected some training range capabilities, requiring work-around adjustments to training events. Some installations have reported having lost some capabilities in terms of the time that ranges were available or the types of training that could be conducted.

Upon completion, the JLUS report will help community leaders in their efforts to:

- Protect the health, safety and welfare of the civilian and military communities in and around Fort Gordon.
- Protect and promote the present and future operational capabilities of Fort Gordon.
- Promote community growth and development that is compatible with Fort Gordon's training and operational missions.
- Encourage cooperative land use planning effort between military installations and the surrounding jurisdictions.
- Institutionalize relations and cooperation between Fort Gordon and surrounding communities.
- Identify and update appropriate land use and zoning regulations.

GEOGRAPHIC INFORMATION SYSTEMS

Les Hampton, GIS Specialist

The GIS Department performs a variety of duties for both public and private entities, by assisting in data development and mapping analysis, as well as in providing consulting and training services. The GIS department serves as a technical resource for cities and counties in the region and provides cost-effective solutions for building ground-level mapping data that will become critical for future analysis, in areas such as E911 emergency response, crime analysis, infrastructure accounting and inventory, and land-use planning. GIS will also be beneficial in providing information to increase efficiencies in governmental departments, in providing quality and accurate customer service, and will assist in meeting federal or state regulations, such as required by GASB 34, and will assist in attaining better ratings with programs such as the National Flood Insurance Plan and Community Rating System.

Specific services provided by the GIS Department are as follows:

- Cadastral Mapping development and update
- GIS Analysis
- GIS Consultation
- GIS Software Installation and Training
- GPS data collection

Projects:

- Department of Transportation – GIS/GPS data collection and conversion
 - GPS Road Centerlines
 - GPS Multi-use Recreational Trails
 - GPS Sidewalks
 - Convert data to GIS for submission to DOT for incorporation into State GIS Layers
- Multi-County public access development
 - McDuffie, Taliaferro, Warren, Glascock, and Jefferson Counties
 - GIS baseline information of Tax Parcels available online
 - Continued update of cadastral records
- McDuffie County GIS Implementation data collection and conversion
 - GPS collection of infrastructure in McDuffie County
 - Installation, customization, and training of user-friendly GIS software for county and city departments to ensure data availability to end-users
 - Online mapping application
 - Continued update of GIS information as new construction is completed
- Jefferson County
 - GIS Implementation Plan
 - Installation, customization, and training of user-friendly GIS software for county and city departments to ensure data availability to end-users
 - Technical support and consultation
- GIS support for CSRA RDC LGS and Planning departments:
 - CBDG Mapping
 - Zoning layer development and mapping
 - Mapping for use in Grant Submissions and Requirements
- Economic Development Support
 - Mapping available on an as-needed basis
- Planning Support
 - Mapping for comprehensive plan updates
 - Mapping for solid waste management plan updates
 - Mapping for zoning and land use projects
- Private Sector mapping and data support
 - Commercial Real Estate Companies
 - Independent Non-Profit Agencies

TAX DATA ONLINE!

Visit the CSRA RDC's home page at <http://www.csrardc.org> in the coming months to link to the new online tax data systems for Jefferson, Glascock, Warren, and Taliaferro counties. The site is now active.

CSRA BUSINESS LENDING FISCAL YEAR END REPORT



CSRA Business Lending (formerly CSRA Development Companies) is a private non-profit small business lending agency that is a component unit or affiliate of the CSRA Regional Development Center. Founded in 1979, CSRA Business Lending has become one of the leading small business community loan corporations in the country. The agency now has lending arrangements with the U.S. Small Business Administration, the U.S. Department of Commerce, and the U.S. Department of Agriculture. It is guided by a separate Board of Directors from the Regional Development Center as required by the federal government.

CSRA Business Lending is an SBA accredited lender, a status given only to SBA's best 504 lending partners. The agency changed its name in FY2004 and began gearing up to take advantage of new federal regulations authorizing certified development corporations to operate throughout the state in which they were incorporated. In addition to adopting a new name, the company launched a new web site in FY2004. The new site provides up-to-date information about loan programs offered by CSRA Business Lending and can be found at <http://www.csrabusinesslending.com>.

In addition to operating the SBA program, CSRA Business Lending also operates the CSRA Revolving Loan Fund and the CSRA Rural Loan Funds. Through these programs, CSRA Business Lending provides access to loan funds to rural and urban businesses throughout the CSRA.

The loan corporation's loan volume rebounded this past fiscal year to an all time high of 44 small business projects. A summary of the activity of the CSRA Business Lending is shown below.

SUMMARY OF LOAN ACTIVITY

<u>Loan Volume:</u>	<u>6/30/2002</u>	<u>6/30/2003</u>	<u>6/30/2004</u>
Number of Loans Packaged or Approved	29	41	44
Number Discontinued	2	3	2
Number Carried Forward	27	38	42
CSRA's Portion on Active Loans	\$ 6,419,480	\$ 9,218,565	\$10,535,689
Projects Amount on Active Loans	\$16,366,885	\$20,592,634	\$25,049,909
Jobs Created	324	210	275
<u>Type Loan Packaged or Approved:</u>			
SBA 504's	8	16	21
SBA 7(a)'s Packaged	6	4	3
Revolving Loan Fund	6	3	8
Rural Loan Fund	9	11	9
Micro Loan Program	n/a	4	1

APPROVALS PAST FIVE (5) YEARS – 182 Projects Totaling \$98,117,006 were approved or packaged by CSRA Business Lending creating or retaining 1,362 Jobs

CSRA BUSINESS LENDING (continued)

SUMMARY OF FINANCIAL PERFORMANCE

Approval By Participant Banks Year Ended 6/30/2004

<i>#</i>	<i>Bank</i>	<i>CSRA Portion or Guaranty</i>	<i>Total Project</i>
8	Georgia Bank and Trust (Augusta)	\$ 2,549,500	\$ 6,217,147
6	First National Bank and Trust (Louisville/Statesboro/Augusta)	\$ 1,509,254	\$ 4,346,730
3	First National Bank of Waynesboro (Waynesboro)	\$ 1,106,000	\$ 2,643,166
3	First Southern National Bank (Statesboro)	\$ 985,500	\$ 1,817,332
3	Sun Trust (Augusta)	\$ 969,000	\$ 2,598,000
3	First Bank (Augusta)	\$ 307,950	\$ 968,000
2	Citizens Bank (Warrenton)	\$ 480,000	\$ 941,358
2	Farmers and Merchants Bank (Statesboro)	\$ 362,000	\$ 883,000
1	Wachovia	\$ 608,000	\$ 1,474,000
1	Colonial Bank (Atlanta)	\$ 321,000	\$ 885,000
1	Sea Island Bank (Statesboro)	\$ 235,710	\$ 261,900
1	Citizens Bank (Swainsboro)	\$ 150,000	\$ 357,000
1	Durden Banking Company (Twin City/Swainsboro)	\$ 137,548	\$ 278,095
1	Bank of Hancock County (Sparta)	\$ 101,500	\$ 290,000
1	Security Federal (North Augusta/Aiken)	\$ 60,000	\$ 150,000
1	Citizens Bank of Washington County (Sandersville)	\$ 51,917	\$ 115,371
5	No Participant Lender	\$ 344,810	\$ 435,810
44	TOTAL APPROVALS	\$10,535,689	\$25,049,909

Approval By County Year Ended 6/30/2004

<i>#</i>	<i>County</i>	<i>CSRA Portion or Guaranty</i>	<i>Project</i>	<i>Jobs Created or Retained</i>
13	Augusta/Richmond County	\$2,580,110	\$7,214,810	50
7	Bulloch (Statesboro)	\$1,500,210	\$2,639,232	6
5	Columbia	\$2,252,150	\$5,175,647	102
3	Burke	\$1,106,000	\$2,643,166	9
3	Emanuel	\$ 237,548	\$ 635,095	5
2	Warren	\$ 480,000	\$ 941,358	6
2	Jefferson	\$ 306,254	\$ 718,230	20
2	McDuffie	\$ 125,000	\$ 200,000	6
1	Bartow (Cartersville)	\$ 608,000	\$1,474,000	4
1	Clayton (Forest Park)	\$ 321,000	\$ 885,000	19
1	Gwinnett (Snellville)	\$ 435,000	\$1,225,000	18
1	Aiken (North Augusta)	\$ 246,000	\$ 570,000	4
1	Jenkins	\$ 133,000	\$ 323,000	11
1	Hancock	\$ 101,500	\$ 290,000	10
1	Washington	\$ 51,917	\$ 115,371	5
44	TOTAL APPROVALS	\$10,535,689	\$25,049,909	275

STATISTICAL BREAKDOWN OF LOAN ACTIVITY

- 10 out of 44 to Women (22.7%)
- 24 out of 44 to Rural Businesses (54.5%)
- 9 out of 44 to Minorities (20.4%) (6 African American, 2 Hispanic, 1 Indian)
- 4 out of 44 to Veterans (9.0%)

AREA AGENCY ON AGING

Jeanette Cummings, Director

The CSRA Area Agency on Aging (AAA) serves as an action center for aging issues in east central Georgia by identifying community priorities; allocating resources; monitoring contractors for high-quality, fiscally responsible performance; and connecting CSRA residents to aging solutions that fit their lives.

Major Activities and Subcontracted Services

- The AAA's One-Call "Gateway" to Aging Services - (706) 210-2018 & (888) 922-4464
- Home Aid Solutions (care coordination, meals, bathing, dressing, homemaking, etc.)
- Disability Services (ramps, rails, modification, assistive devices, education, and more)
- Caregiver Support (individual guidance, support groups, training, respite, adult day care)
- Wellness Programs (medication management, senior fitness, health education)
- Georgia Cares (prescription cost solutions, Medicare and health insurance education)
- Ombudsman Program (preserving residents' rights in long-term care facilities)
- Elderly Legal Assistance (individualized services for low-income seniors)
- Elder Abuse Prevention (public education about abuse, exploitation, neglect, and fraud)

Triumph and Challenge: The Year in Review

A bold rural advocacy stance, successful new projects, and fresh solutions to aging challenges marked the Area Agency on Aging's (AAA) 2003-2004 program year as staff addressed the needs of family caregivers, people with disabilities, older adults facing hunger, and seniors juggling high prescription costs.

2004 Volunteer of the Year

*George Prosser of the Washington
County Council on Aging*

Whether he's speaking before county commissioners, raising funds, or wielding electrical tools at the local senior center, George Prosser gives 110% to improving the way our community supports older adults. A longtime activist and enthusiastic donor, Mr. Prosser encourages his neighbors to enhance their lives by giving time and contributions to worthy senior programs.

New Alliances to Support Caregivers

CSRA residents caring for spouses and other relatives found answers, tools, and understanding through the AAA's many offerings for caregivers, including one-on-one guidance, support groups, public forums, and respite assistance.

And, during 2004, nearly 40 families coping with the challenges of Alzheimer's and related forms of dementia began the final leg of a three-year federally funded demonstration program in self-directed care. The project's vouchers – redeemable for a range of supplies and services – were lifeboats for overburdened caregivers, and the CSRA AAA will seek other forms of support to continue the effort.

The AAA is now drawing on the success of these initiatives to develop a CSRA CARE-NET community action coalition in partnership with the nationally renowned Rosalynn Carter Institute for Caregiving. CARE-NET projects, which emphasize atypical team building across community sectors, help participating AAAs forge broad, non-traditional relationships with leaders in business, the faith arena, and other walks of civic life.

A One-Stop Shop for Aging and Disabilities

Pacesetting partnerships lie at the heart of the AAA's best and most progressive programs. In 2004, the CSRA RDC AAA and the Atlanta Regional Commission AAA successfully joined forces with the Division of Aging Services to apply for a Federal grant that brings Aging and Disability Resource Centers to Georgia. The CSRA and Metro Atlanta will serve as state pilot sites for the visionary program that blends aging and disability services into an integrated, consumer-friendly system.

The CSRA AAA, noted as a regional leader in disability services, has garnered respect for a fruitful continuing partnership with Walton Options for Independent Living. Through the joint program Operation Independence (OI), the AAA and Walton Options have provided older adults with life-changing assistive devices and home modification services with the help of participating agencies and volunteers. Last summer, client Clifford Bray reacted to his newly built Operation Independence wheelchair ramp by stating, "I go outside three, four, or five times a day now ... It's like being let out of prison...."

Public-Private Solutions for Prescription-Cost Woes

The AAA is also liberating seniors who are shackled by high medication costs. During its first year of operation at the Agency, the CSRA's GeorgiaCares team helped over 1,000 CSRA residents save nearly \$4 million in prescription drug costs through one-on-one counseling about pharmaceutical discount programs and new Medicare discount resources. The AAA, not satisfied with simply surpassing pre-set service goals, is now breaking new ground by operating two innovative rural GeorgiaCares outreach stations managed by trained volunteers.

The AAA: Scaling Mountains to Reach New Heights

Twelve months of program advancements were coupled with substantial challenges as the RDC AAA re-structured the CSRA's nutrition food vendor contract and then managed a difficult but successful transition. With a promising new food vendor system in place, the CSRA is poised for an era of greater county empowerment and increased capacity to serve seniors in the cities, towns, and remote rural areas of the region.

The CSRA AAA stands at the brink of an exciting new year with the support of energetic Advisory Council members and input from an alert, awakened public that values a "big-picture" approach to aging services planning. During 2005, the AAA will build on this momentum, championing the power of regionalism to improve seniors' lives.

2004 Volunteer Group of the Year *The Compassion Ministry Team of First Presbyterian Church, Augusta*

When a senior faces a life crisis, the Compassion Ministry Team of First Presbyterian Church leaps into service by coordinating volunteers, providing emergency support, and helping affected seniors make the transition from chaos to calm. The Ministry's services include meals, transportation, relocation assistance, repairs, and other critical forms of support.

SUMMARY OF SERVICES DELIVERED BY SUBCONTRACTORS FISCAL YEAR 2004

<u>Service</u>	<u>Units</u>	<u>Persons</u>	<u>Award</u>
Adult Day Care	15,740	73	59,337
Adult Day Health	10,418	25	98,117
Respite In-Home	13,179	99	154,544
Material Aid	37,635	49,595	40,000
Information & Assistance	42,448	42,448	70,801
DHR Transportation	56,012	15,230	250,000
Mobile Day Care	446	8	12,632
Case Management	1,039	427	153,842
Community Public Education	130	388,082	10,000
Counseling	238	279	25,000
Health Promotion / Wellness *	14,537	289	74,863
Home Delivered Meals	112,298	1,046	443,155
Home Modification / Home Repair	208	122	73,820
Homemaker	15,427	425	225,888
Personal Care	4,916	73	82,526
Recreation	7,439	62,217	90,401
Congregate Meals	106,951	1,118	419,879
Medication Management	548	163	9,228
Care Coordination	--	--	1,362,106
<u>Totals</u>	<u>439,609</u>	<u>511,719</u>	<u>\$3,686,139</u>

* "Persons served" represents a duplicated number.

2004 Provider of the Year *University Private Duty Nursing (A Service of the University Health Care System)*

Dedicated, knowledgeable staff members helped University Private Duty set this year's regional standard for quality home-based assistance. The respected organization provides a mix of skilled nursing services and personal care to enable older adults, people with disabilities, and recovering patients to remain in their homes with maximum independence and dignity.

The CSRA Area Agency on Aging has oversight for \$5.4 million in federal, state, and local funding for aging services. The Grant Award represents federal and state funds only.

Community Care Services Program

The Community Care Services Program (CCSP) is an income-based Medicaid program that provides in-home services to frail elderly and disabled individuals at risk for nursing home placement. During FY 2003, 1,137 clients received CCSP services that allowed them to remain as independent as possible in their own homes. The AAA is responsible for monitoring and oversight of the Community Care Services program, with Medicaid client-benefit funding at \$9.9 million.

INFORMATION TECHNOLOGY

Brenda D. Ervin, MCP, Network Administrator

The Information Technology Department is dedicated to providing the highest level of technical leadership and information services to the public and private entities including the citizens they serve by enhancing, expanding and broadening the potential of staff through excellent and exciting information and communication solutions; to be recognized as leaders in the design and delivery of technology solutions resulting in the customer's ability to do things they couldn't do before.

The RDC's IT Department connects the organization to a wide gamut of sites through its management of the RDC's network and its connection to the worldwide networks. Hence, the Information Technology Department works closely with Internet Services to provide high-quality computational services to the staff, public and private organizations. In addition to managing the internal CSRA RDC network, the Information Technology Department accomplishes its goal of "promoting and aiding in the effective use of information technology" and combines its strengths and resources with those of the Technology Group through cooperative partnerships, support, consultation, and education" by providing maximum value to customers through the following services:

- Networking
- Internet/Intranet Development
- Technology Consultation
- Software Development
- Training
- Computer Support

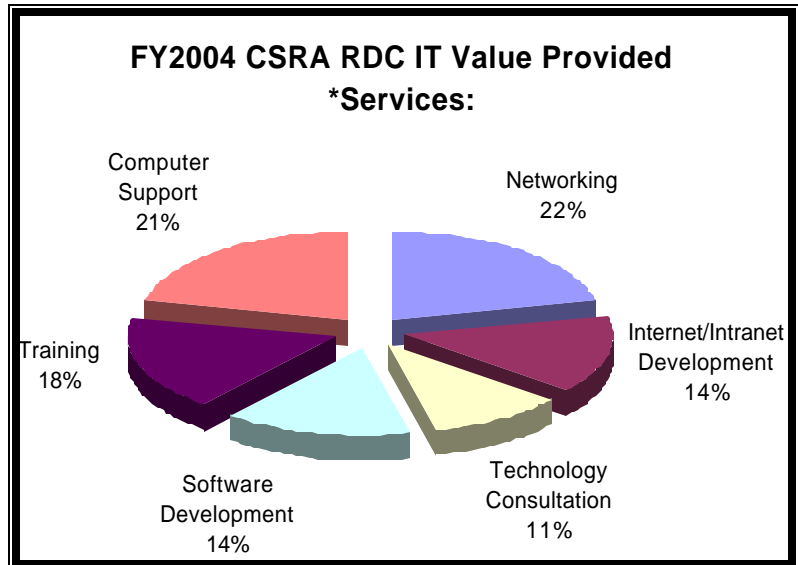
GOALS/VISIONS:

The RDC's IT Department strongly believes that good communication skills in our global society are absolutely necessary. We also believe that the ethical use of information will become increasingly important. As more and more of our personal and work lives become a part of the information infrastructure, it is imperative that the learning community understands the boundaries of ethical use and the personal privacy of that information through:

- Providing the hardware, software and network access required to support the teaching and learning process.
- Providing the information technology infrastructure to enable efficient, effective and meaningful research.
- Promoting the use of information technology to facilitate community-based active learning.
- Using technology to improve the speed and efficiency at which we deliver administrative support services.
- Seeking out and developing partnerships and/or collaborative relationships with other entities for the purpose of maximizing the efficient acquisition and use of information technology.

FY2004 ACCOMPLISHMENTS:

- ✓ Implemented a more secured Internet Security Appliance (Firewall) for RDC security and to comply with State's HIPPA regulations.
- ✓ Setup/Configured Software Updates Server (SUS) for patch management deployment .
- ✓ Worked with local Outsource team during the implementation of a new GIS Web Server.
- ✓ Installed Centralized Remote access system for the convenience of RDC's Home Users.
- ✓ Conducted an annual inventory of equipment, O/S & Software licensing to ensure compliance with Product Licenses.
- ✓ Continued to plan and restructure RDC network to be more efficient and effective to its users through design and research of various vendors and their products.
- ✓ Conducted general computer and network support for Local Governments and RDC staff.
- ✓ Worked with DHR to implement AIMS' Web Access for GeorgiaCares, LTCO, ELAP, and HCBS providers.
- ✓ Continued on-going imports of builds to correct internal AIMS problems for the Georgia Department of Human Resources' Division of Aging Services – (Atlanta).
- ✓ Installed Novell VPN Clients and Aging Information Management System (AIMS) as needed.
- ✓ Completed the annual DHR MDS Data Extraction for further research with Harvard University.
- ✓ Monthly Database Updates applied to DHR Novell Server for incorporating Client Health Assessment Tool (CHAT) and Enhanced Services Program (ESP) with AIMS.
- ✓ Trained various users on a one-on-one basis for various systems/applications.





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